

## Fall Festival of the Arts & Crafts

Downtown Washington, Inc. proudly presents the Fall Festival of the Arts & Crafts. The festival will be held outside in the historic downtown district of Washington, Missouri.

This is a family-oriented festival offering a variety of talents from 65+ artists & crafters with great food, entertainment, and no admission charge. Live music is playing all weekend. Fall in love with downtown Washington's historic atmosphere and enjoy handmade arts and crafts the fourth weekend in September!

### Join Us!

Friday, September 22, 2023 4:00-7:00pm  
Saturday, September 23, 2023 10:00am-7:00pm  
Sunday, September 24, 2023 10:00am-4:00pm



FRIDAY, SATURDAY, & SUNDAY  
SEPTEMBER 22-24, 2023  
FRI 4-7PM • SAT 10AM-7PM • SUN 10AM-4PM

**CRAFTER APPLICATION**  
REGISTRATION DEADLINE: SEPTEMBER 1, 2023



# Crafter Application Form

Business Name \_\_\_\_\_

Crafter's Full Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Description of Your Art/Craft \_\_\_\_\_

\_\_\_\_\_

Special Requests \_\_\_\_\_

\_\_\_\_\_

Will you be demonstrating in a way that may affect nearby booths? If so, how?

\_\_\_\_\_

The undersigned agrees that only original items crafted by the exhibitor may be offered for sale and will abide by the enclosed rules of participation.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Fees & Payment

10'x10' Booth \$125

10'x20' Booth \$175

Electricity \$25

Limited Availability

Mandatory Jury Fee \$10

Waived After Attending 2 Consecutive Years

**TOTAL**

Pay by Check

Make Checks Payable to Downtown Washington, Inc.

Pay by Card

Card will be charged when accepted.

Card # \_\_\_\_\_

Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_ Billing Zip \_\_\_\_\_

## Returning This Form

- Return completed form and photos by email to [events@downtownwashmo.org](mailto:events@downtownwashmo.org) and pay by card.
- Return completed form and photos by mail to PO Box 144, Washington, MO 63090 and pay by check or card. Please submit two separate checks for jury fees and other fees.

### Internal Use Only

Date \_\_\_\_\_ | Payment:  Card  Check # \_\_\_\_\_ | Accepted:  Yes  No |  Excel

## Rules of Participation

- Check-in is Friday from 12:00-3:00pm.
- All crafters must check-in before setting up.
- Booths must have a minimum of one (1) adult in the booth at all times.
- Booths must be operational by 4:00pm.
- No music, smoking, or animals are permitted in booths.
- Items for sale should be clearly priced.
- We reserve the right to reject any items for sale.
- Applications must be signed & dated.
- Vehicles must be parked against the curb opposite your booth space when unloading, then removed immediately after unloading and before setting up.
- All booth spaces will be located on Main & Elm Streets in downtown Washington.
- Vehicles are not allowed in the event area:
  - Friday 3:30-7:30pm
  - Saturday 9:30am-7:30pm
  - Sunday 9:30am-4:30pm
- Security will be provided overnight Friday from 7:00pm-9:00am and Saturday from 7:00pm-9:00am.
- You may not pack up until the end of the event. If you pack up early, you will not be invited back.

## Application

- We cannot guarantee the same booth space each year, however we will consider special requests.
- Exhibitors will receive a confirmation letter if accepted (Fall Festival Committee meets March-September)
- Applicants must submit 3-5 photos of current work. Photos can be mailed, emailed or linked. Applications will not be juried without pictures.
- Limited 110v electrical outlets are available on a first-come, first-served basis for an additional fee.

## Cancellation Policy

- Phone cancellation is accepted, email is preferred.
- Cancellation deadline is August 1st. There will be no refunds for cancellations after August 1st.
- This event is rain or shine.

## Display

- A tent is required.
- Tents must be flame-retardant.
- No stakes can be used, booths are on pavement.
- Tent weights are required.
- Exhibitors must provide their own displays.
- Tables, chairs, and tents will not be provided.
- Do not utilize the sidewalks in any way.
- Displays cannot exceed the marked booth space. Empty space between booths allows access to our downtown shops.

## Sales

- All sales proceeds go to the exhibitor.
- Exhibitor must collect and report sales tax.
- All items for sale must be handmade by the seller.
- Exhibitors will be asked to remove items not handmade by the seller.
- No food or drinks may be sold in booths.
- Volunteer booth sitters will not make sales in your absence.

## Disclaimer

Downtown Washington, Inc. reserves the right to accept or reject any exhibitor. Downtown Washington, Inc. is not responsible for any loss, damage, or theft of merchandise.